

## Wisconsin Children's Long-Term Support (CLTS) Waivers

The CLTS Waiver Program provides a structure within which Medicaid funding is available to support children and youth (participant) who live at home or in the community and have substantial limitations in multiple daily activities.

The CLTS Waiver Program is available in all counties across Wisconsin. All participants enrolled in the CLTS Waiver Program maintain enrollment when moving from one county to another and remain fully funded.

### Who is eligible for the CLTS Waivers?

The CLTS Waiver Program is available to support children and youth under the age of 22 who have a developmental disability, physical disability, or severe emotional disturbance. The child or youth must be eligible for WI Medicaid and live in a home or foster care setting.

A child's functional eligibility may be determined by contacting Jefferson County CLTS Waiver Access and Eligibility via email or phone. See back of brochure for "How to Apply" information.

After a child or youth has been determined functionally eligible the child or youth will be placed on the Statewide CLTS Waiver Waitlist. When CLTS Waiver Program resources become available, enrollment and service planning processes must occur. A predetermined number of participants will be placed in enrollable status each month according to the first-come, first-served policy for the CLTS Waiver Program. All participants in enrollable status are fully funded and enrollment and service planning processes must begin immediately.

## How to Apply: Jefferson County CLTS Waiver Access & Eligibility

To make a referral contact:  
Jefferson County Human Services Department  
CLTS Waiver Access & Eligibility  
1541 Annex Rd  
Jefferson, WI 53549  
(920) 674-8713  
Or email:  
[CLTSCChildReferral@jeffersoncountywi.gov](mailto:CLTSCChildReferral@jeffersoncountywi.gov)



### Katie Beckett Medicaid Program

To apply, contact the Katie Beckett consultant located in the region where the child lives. The Katie Beckett consultant will explain the program and assist the family in deciding whether or not the Katie Beckett Program is the best Medicaid option for their child. Eligibility determinations for the Katie Beckett Program are made by nurses employed by the Division of Medicaid Services (DMS), Bureau of Children's Services (BCS).

[Katie Beckett Program: How to Apply | Wisconsin Department of Health Services](#)

DHS Intake  
P.O. Box 7851  
Madison, WI 53707-7851  
(888) 786-3246

[DHSKatieBeckett@dhs.wisconsin.gov](mailto:DHSKatieBeckett@dhs.wisconsin.gov)



WISCONSIN DEPARTMENT  
of HEALTH SERVICES

## CHILDREN'S LONG-TERM SUPPORT (CLTS) WAIVER PROGRAM



### Jefferson County CLTS Waiver Vision Statement

Every life has value and purpose within their family and community. When families have the resources and services they are able to function at their best, they can better meet the needs of the child. The CLTS Waiver team is here to champion for children and families within Jefferson County.

## **What is the role of the CLTS Waiver Support and Service Coordinator (SSC)?**

The Support and Service Coordinator's (SSC) role is to assist a participant and their family to achieve an inclusive, interdependent, and self-empowered life. The participant's SSC uses their knowledge of available programs, resources, and services to create an individualized service plan (ISP) that best supports the participant and family in pursuit of their desired outcomes. This includes connecting families to supports throughout the community and promotes family members' and participants self-determination and involvement in all facets of community life.

A primary responsibility of the SSC is promoting the participant's health, safety, and welfare in their home and community. The promotion of health and safety includes minimizing preventable risk to the health and safety of those participants. See the [Family Guide to Incident Reporting](#)

## **CLTS Waiver Supervisor**

Mary Behm-Spiegler, LCSW  
Jefferson County CLTS Waiver  
Program Supervisor  
Work cell: 920-728-4301  
Office: 920-674-8185  
[marybs@jeffersoncountywi.gov](mailto:marybs@jeffersoncountywi.gov)

## **What possible services does CLTS Waiver pay for?**

The CLTS Waiver Program can cover a broad range of services, depending on a participant's and family's identified needs. Some examples of possible services include:

- Service coordination
- Adaptive aids
- Daily living skills training
- Respite
- Home modifications
- Personal Emergency Response System
- Consumer Education and Training

For more information about the services available go to: [Children's Long-Term Support \(CLTS\) Benefits at a Glance](#)

## **What is the role of the child and family?**

The process of service planning is driven by the participant and their parent(s) and/or legal guardian(s) who apply to and/or participate in the CLTS Waiver Program. This process uses a goal-driven and strengths-based approach to build an Individual Service Plan (ISP) that contains individually identified goals, outcomes, and preferences. Participants and parent(s)/legal guardian(s) are active members of the collaborative decision making process. The participant has the right to include anyone they choose in any part of the ISP development process. People who are knowledgeable about the participant can be helpful to assist the family in assessing the participant's social, psychological, and medical needs and the related needs of other family members. The [Deciding Together](#) process is used to ensure family partnership and appropriateness of ISP and outcomes development.

The Support and Service Coordinator (SSC) and participant must review and update the ISP at minimum, every six months during a face-to-face visit. One ISP per year must be a home visit with a face-to-face meeting including the participant, their parent(s)/legal guardian(s), and the SSC.

Families or legal guardians of a participant enrolled in the CLTS Waiver Program may be liable for a certain portion of the actual incurred cost of waiver services. The parental fee calculation considers the size of the family, the family's income, and applicable federal poverty guidelines for calculating the parental payment liability. [CLTS Waiver Parental Payment Limit System Frequently Asked Questions](#).